

# Karnataka School Examination and Assessment Board,

Malleshwaram, Bangalore -560 003

No. KSEAB/DPIE/B1(STFP)/1/2023-BSEC

Date : 17-10-2023

## INVITATION FOR QUOTATIONS FOR SUPPLY OF "HD PLASTIC PACKAGING BAGS"

Dear Sir,

**Sub:-** Invitation Of Quotations For Supply Of "HD Plastic Packaging Bags".

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1. Sealed competitive quotations are invited by the undersigned for the following items of goods/equipment.

Sl. No	Brief description of goods	Specification Details	Qty	Delivery period	Place of delivery
01	HD Plastic Packaging Bags	24 length & 18 width in inch	500	07 days	KSEAB
02	HD Plastic Packaging Bags	44 length & 26 width in inch	1000		

2. **Quoted Price:**

- The tenderer shall quote for items in the format of quotation attached;
- All duties, taxes and other levies payable by the tenderer (including Sales tax on the finished goods) shall be included in the item rate.
- The rates quoted for each item shall be fixed for the duration of the contract and shall not be subject to any adjustment.
- A rate for supply of partial quantity of an item is not acceptable.
- Corrections if any shall be made by crossing out, initialling, dating and rewriting.
- Cable or Facsimile quotations are not acceptable.

3. Each tenderer must submit only one quotation.

4. **Validity of quotations:**

The quotation shall remain valid for a period not less than 30 days after the deadline fixed for submission of quotations.

5. **Evaluation of quotations:**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e., which are properly signed, and conform to the terms and conditions and specifications in the following manner:

- The evaluation will be done including the Sales tax. If the tenderer has not included the Sales tax in his quotation for the item rate, and has also not indicated the rate of Sales tax applicable, the quoted rate will be treated as though it is inclusive of the Sales tax and no extra payment for Sales tax will be made;
- The evaluation would be done for all the items put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The tenderer who has quoted for partial quantity of any one or more item(s) would be treated as non-responsive. Purchaser will award the contract to the responsive tenderer, whose total cost for all the items put together is the lowest.

6. **Award of contract:**

- The Purchaser will award the contract to the tenderer whose quotation has been determined to be substantially responsive and who has offered the lowest price as per Para 5(b) above and as per preference mentioned in the Government Order No.: SWD 34BCA 2004, Bangalore, dated 10.03.2005.

Reservation ratio mentioned in the Government Order No.: SWD 34BCA 2004, Bangalore, dated 10.03.2005 is as below.


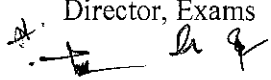
Serial No.:	Category	Reservation Ratio
1	Schedule Castes	20%
2	Scheduled Tribes	05%
3	Other Backward Classes	20%
4	Minorities	05%

Implementation of above-mentioned reservations, is subject to the all instructions/terms and conditions mentioned in the same Government Order.

- (b) The Purchaser reserves the right at the time of contract award to increase or decrease the quantities of any or all of the items indicated in Para 1 above by 25% without any change in the unit price or any other terms and conditions.
  - (c) The Purchaser prior to the expiration of the quotation validity period will notify the tenderer whose quotation is accepted of the award of contract. The terms of the accepted offer shall be incorporated in the Purchase order.
  - (d) Normal commercial warranty/guarantee shall be applicable to the supplied goods;
  - (e) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the quotation process and reject all quotations at any time prior to the award of the contract.
7. **Last date and time of receipt of quotations:**

You are requested to submit the sealed quotations superscribed on the envelope as "Quotation for the supply of "HD Plastic Packaging Bags" latest by 5.00 PM hours on

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(H. N. GOPALAKRISHNA) 13/01/2024  
Director, Exams  


## FORMAT OF QUOTATION

Sl. No	Brief description of goods	Specification Details(in inches)	Qty	Unit rate(Rs) in Figures (Inclusive of all taxes)	Unit rate (Rs) in words	Total amount (in Figures and words) (Inclusive of all taxes)
01	HD Plastic Packaging Bags	24 length & 18 width	500			
02	HD Plastic Packaging Bags	44 length & 26 width	1000			

**Gross Total Cost: Rs..... (in figures)**

**Rs..... (in words)**

1. We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs..... (in figures) (Rs..... (in words), within the period specified in the Invitation for Quotations.

**(Tenderer)**

**Name: .....**

**Signature: .....**

**Date:.....**

